

# Outreach Volunteer

## Summary & Objective:

The Corner is a multi-purpose community space that services as a hub that is accessible to all St. James Town residents, where residents can access variety of services such as health, employment, housing, settlement services, and seniors program and after school programs. The space can be utilized community space for a variety for needs. The Corner aims to improve the health, wellbeing, quality of life and personal development of St. James Town Community residents.

The Corner outreach team is important part of the services The Corner provides to St. James Town residents. . The team works proactively to connect the residents to all program and service, through lobby in-house and street outreach.

## Responsibilities:

- Build positive relationships with the individual service users.
- Working in a team or in pairs, promote The Corner services in the community at events, in buildings, etc.
  - Take part in “Tabling” outreach events (e.g. setting up an information table in the lobby of the buildings to promote services)
- Familiarize oneself with The Corner's services and programs on an on-going basis to build a very strong working knowledge of services and programs

## Skills Required:

- Ability to work as part of a team
- Able to do online research
- Very friendly, energetic and outgoing
- Comfortable engaging residents in the community
- Confident communicator with good listening skills
- Motivated person with positive attitude, who is reliable and hard working

## Orientation and Training:

Required to attend orientation and ongoing trainings during the volunteer period.

## **On- the-Job Supervision:**

Outreach volunteers work under the direct supervision of the Outreach coordinator, a members of the event committee and other staff.

## **Time commitment:**

We require a minimum three month commitment for this position. A minimum regular commitment of two hours per week will be required. (Usually during the afternoon hours.)

## **Why volunteer with us?**

- Gain needed volunteer hours and certificate
- Gaining personal development experience
- Making a valuable contribution to your community
- Networking and building references
- Building resume
- Meet interesting people and broaden your future employment prospects

## **Apply:**

Write to us at [opportunities@stjamestown.org](mailto:opportunities@stjamestown.org) / [info@stjamestown.org](mailto:info@stjamestown.org) telling us why you want to be an events volunteer at the Corner or you can just walk in and meet us at The Corner.