
internal/external posting

job title: Facilitator – Community Engagement & Neighbourhood Initiatives

job ID #: SJT 19-0401

department: Newcomer Health – St. James Town Community Corner

reports to: Leads of HASJT and The Corner (Sherbourne Health & The Neighbourhood Organization)

salary range: \$40,560.00 - \$46,702.50 per annum

status: FT, permanent

hours: 37.5 hours per week

who we are:

The St. James Town Community Corner (The Corner), a multi-service, inclusive hub governed by residents and service providers, is a unique, integrated service model between 20 partner organizations. The Corner is the primary hub for Health Access St. James Town (HASJT) intake, referrals and service coordination. HASJT is a neighborhood based client-focused model of integrated, collaborative care through inter-sectoral service coordination, service enhancement and community development. This initiative is a collaborative between 15 health and social service organizations that form the Health Access Executive Table.

The above is a community centered initiative aimed to enhance interdisciplinary care including primary care, improve access to health, social and community services in St. James Town (SJT), and promote health and wellbeing in the community. Sherbourne Health and The Neighbourhood Organization co-lead this integrated service model comprising The Corner and HASJT.

about the role:

You are a dynamic facilitator who plays a key role in neighbourhood initiatives, community outreach/engagement, peer leadership, and events.

responsibilities:**Peer Engagement, Volunteer & Ambassador Program**

- Play a lead role in community engagement planning based on resident needs
- Strengthen pathways to ensure that resident interests are integrated into the planning, development and integration of local plans
- Collaborate with community partners to facilitate meetings, working groups, forums and initiatives that further a community needs assessments to support a strategic planning process for resident engagement and service coordination in St. James Town
- Use needs assessments to animate initiatives and program that are responsive to local and emergent needs, and enhance the quality of life of residents.
- Coordinate the consolidation and strengthening of the current community ambassador program in St. James Town
- Enable residents and clients to take facilitator roles in running groups and activities at The Corner

- Create ongoing skill and capacity building opportunities for residents to take on enhanced leadership roles in the community
- Work with community engagement & Outreach team to implement work plans and goals

Outreach & Public Communications

- Plan and implement outreach activities, engaging community members
- Develop and regularly update communication materials such as websites, brochures

Stakeholder Relationship (landlords, businesses, service providers)

- Contribute to and participate in various on the ground initiatives, working with community and stakeholders to consolidate and enhance programming in multiple spaces
- Work with the Health Access Team and partners including the Service Providers Network to plan and coordinate community engagement initiatives (eg. walking tours, events) that promote knowledge of and celebration of the St. James Town neighbourhood

• Admin and Corner

- Demonstrate a commitment to a healthy and safe workplace for self and others (staff, patients, families, etc.) by taking all reasonable precautions and working in compliance with related policies, health and safety legislation and best practices
- Participates in the development, implementation and evaluation of programs
- Participates actively in all relevant meetings, committees, special events, etc.
- Other duties as required

to thrive in this role, you'll need:

education/experience:

- Undergraduate degree in the social sciences or equivalent experience
- 2-3 years of community outreach and capacity building experience in diverse, dense, urban neighbourhoods
- Experience working with populations facing multiple barriers to equitable care
- Knowledgeable about community engagement methods
- Success building and maintaining partnerships
- Strong training and facilitation skills
- Understanding and experience in the harm reduction, and anti oppression framework
- Proficiency in the use of computers including word and data processing, designing flyers and presentation; projectors, cellphones, phones, fax machines, printers and photocopiers

skills and abilities:

- Strong training and facilitation skills
- Excellent communication skills in English, both written and verbal
- Fluency in a second language spoken in the community is an asset.
- Excellent organizational and coordination skills to respond to fluctuating workloads and respond immediately to crises
- Excellent interpersonal skills

conditions of employment:

- Employment is contingent upon the successful completion of professional references and background checks.
- Understands and works within the Occupational Health and Safety Act (OHSA), Personal Health Information Protection Act (PHIPA), Accessibility for Ontarians with Disabilities Act (AODA), the Ontario Human Rights Code and other relevant legislation.

working conditions:

- The position will be expected to work evenings and weekend hours on a regular basis.

to apply: Please forward a cover letter and resume quoting **Job ID #SJT 19-0401** to myjob@sherbourne.on.ca by 5:00 pm, May 3, 2019.

Sherbourne is dedicated to building an organization that reflects the diversity of our clients and the communities we serve. This includes diversity in languages spoken, culture, race, sexual orientation and gender identity. Requests for accommodation due to disability can be made at any stage in the recruitment process.

We thank all applicants for their interest but only those selected for further consideration will be contacted.