

## **Outreach volunteer role (6)**

### **Description Summary & major objective:**

**The Corner is a multi-purpose community space that services as a hub that is accessible to all St. James Town residents, where residents can access variety of services such as health, employment, housing, settlement services, and seniors program and after school programs. The space can be utilized community space for a variety for needs. The Corner aims to improve the health, well being, quality of life and personal development of St. James Town Community residents.**

The Corner outreach team is important part of the services The Corner provides to St. James Town residents. . The team works proactively to connect the residents to all program and service, through lobby in-house and street outreach.

### **Main tasks and responsibilities:**

- Build positive relationships with the individual service users.
- Working in a team or in pairs, promote The Corner services in the community at events, in buildings, etc.  
Take part in “Tabling” outreach events (e.g. setting up an information table in the lobby of the buildings to promote services)
- Familiarize oneself with The Corner’s services and programs on an on-going basis to build a very strong working knowledge of services and programs

### **Skills/Qualifications:**

- Ability to work as part of a team
- Able to do online research
- Very friendly, energetic and outgoing
- Comfortable engaging residents in the community
- Confident communicator with good listening skills
- Motivated person with positive attitude, who is reliable and hard working

### **Training and support:**

You will be required to attend orientation and ongoing trainings during the volunteer period. You can also expect to receive a clear outline of what this role involves and the tasks that you will be expected to undertake.

**On- the-Job Supervision:** Outreach coordinator

**Time commitment:**

We require a minimum three month commitment for this position. A minimum regular commitment of two hours per week will be required. (Usually during the afternoon hours.)

**Location:**

Working within agreed community building lobbies, events across defined areas of St. James Town community and at St. James Town Community Corner.

**Benefits:**

- Can gain needed volunteer hours and certificate
- Gaining personal development experience
- The satisfaction of knowing you are making a valuable contribution to your community
- Networking and building references
- Building resume
- Meet interesting people and broaden your future employment prospects.

If you would like to be part of The Corner please walk in,

St. James Town Community Corner  
200 Wellesley St. East  
Toronto, Ontario M4X 1G3

*Or Send your resume to*

[info@stjamestown.org](mailto:info@stjamestown.org)  
[opportunities@stjamestown.org](mailto:opportunities@stjamestown.org)

*Or Call*

Ph: [416 964 6657](tel:4169646657)

Our volunteer coordinator will contact you.....